

OVERVIEW:

Arrowhead is looking for high performing customer service professionals to join our team. As an Account Manager, you will be able to utilize your skills in building lasting relationships and managing customer accounts in the auto care industry.

Arrowhead, operating as a division of the Brown & Brown Insurance Company, is a narrowly focused market leader in providing insurance products and services to Automotive Repair, Automotive Service and Dealership owners and their employees.

If you want to be part of a solid organization that is energetic and growing, contact us today.

WHY ARROWHEAD:

We offer a benefits and compensation package that meets today's most important needs and includes:

- A challenging and stimulating career that provides growth and development.
- Group medical, dental, vision, HSA, life, and disability benefits.
- Paid time off and a 401(k) retirement plan, as well as an Employee Stock Purchase Plan that allows our employees to purchase Brown & Brown stock at a discounted rate.

JOB DUTIES:

- Maintains detailed knowledge of our customer's operation, insurance products, and current market conditions.
- Identifies potential in accounts and pursue opportunities to add value.
- Works with carriers to amend policies where necessary, in order to meet customer's demands.
- Develops and maintains positive working relationships with customers, carrier partners, and internal team members.
- Works efficiently and on schedule while maintaining accuracy.
- Delivers exceptional client service.
- Updates job knowledge by participating in educational opportunities and networking.
- Understands and adheres to established processes within the company's agency management system
- Other duties as assigned.

REQUIREMENTS:

- Bachelor's degree and two years related experience in the insurance industry and/or an equivalent combination of education and experience.
- Detail oriented with the ability to learn how to analyze data, insurance policies, loss runs, and financial statements.
- Ability to work within a regulatory environment and meet and exceed company business expectations with minimal supervision.
- High level of organizational ability and the capability to manage multiple priorities.
- Ability to learn and follow processes.
- Understanding the importance of and demonstrates a commitment to personal and professional growth and development.
- Highly motivated and customer oriented.
- Ability to work individually and in a team environment
- Enjoys working in a fast-paced sales environment and meeting customer needs.
- Exceptional listener with time management, verbal communication, written communication, and presentation skills.
- Property and Casualty Insurance License preferred (is required within 90 days of hire).

We are an Equal Opportunity Employer. We take pride in the diversity of our team and seek diversity in our applicants.